



Ector County Commissioners' Court

March 12, 2024

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,  
Odessa, Texas

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**CALL TO ORDER- JUDGE DUSTIN FAWCETT**

Dustin Fawcett, County Judge  
Greg Simmons, Commissioner Precinct #2  
Don Stringer, Commissioner Precinct #3  
Billy Hall, Commissioner Precinct #4  
Minutes taken by Jennifer Martin, County Clerk  
Absent:  
Mike Gardner, Commissioner Precinct #1

The meeting was called to order at 10:02 a.m.

**INVOCATION- COMMISSIONER BILLY HALL**

The invocation was led by Commissioner Hall.

**PLEDGE OF ALLEGIANCE- UNITED STATES AND TEXAS**

Commissioner Simmons led the pledge of allegiance to the United States flag and the pledge of allegiance to the Texas flag.

**SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS**

1. TAC Human Resources Consultant Introduction/Presentation, Cheraun Blankenship- TAC Human Resources Consultant

To consider, discuss, and take any necessary action to receive an introduction/presentation from Cheraun Blankenship, the TAC Risk Management Services Human Resources Consultant.

Ms. Blankenship was not present so the item will be put on another agenda at a later date.

2. Kellus Turner Park Plant Project & Plant Donation, Michele Spinks- Kellus Turner Park Board Member

To consider, discuss, and take any necessary action to approve the first Kellus Turner "Plant the Park" Project, and to accept the donation of wildflower seeds, bluebonnet plants, and lantana plants from Michele Lee Spinks.

Michelle Spinks addressed the court to explain what she was doing and said that it would not cost the County anything. Commissioner Simmons made a motion to approve the item; a second was made by Commissioner Hall. MOTION PASSED 4-0

3. Library Advisory Board , Howard Marks- Library Director

To consider, discuss, and take any necessary action to approve John Trischitti III as a member of the Library Advisory Board.

Tim Ogilvy addressed the court to give the background of John Trischitti. A motion was made by Commissioner Simmons to approve the appointment; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

4. Donation, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to approve a \$400.00 donation from Hubbard-Kelly Funeral Home to the Ector County Sheriff's Office.

Commissioner Hall made a motion to approve the donation; a second was made by Commissioner Stringer. MOTION PASSED 4-0

5. Detention Center X-Ray Machine Purchase Request, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action regarding the purchase of an X-Ray Machine for the Ector County Detention Center, and authorize the County Judge to sign all documents associated with this agenda item; the total cost for the X-Ray Machine is \$141,500.00 and will be purchased through Special Department Equipment Account # 001-420- 5507.

Minutes Attachments

1. Agenda Item #5.pdf

A motion was made by Commissioner Simmons to approve the item noting the amended budgetary fund changed to Commissary Fund 073; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

6. Commercial Request, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action regarding a request for CBS to publish a "now hiring" commercial for the LEC; this purchase will come out of Subscriptions Account # 001-420-5207.

Commissioner Stringer made a motion to approve noting the amended budgetary fund changed to Commissary Fund 073; a second was made by Commissioner Simmons. MOTION PASSED 4-0

7. Dodge Chargers Purchase Request, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action regarding the purchase of three Dodge Chargers for the Sheriff's Office; the total price will be \$146,420.34 and the funds will come from Motor Vehicle Equipment Account # 005-360-5505.

A motion was made by Commissioner Hall to approve the agenda item; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

8. 2LT Chevy Silverado Trail Boss Purchase Request, Mike Griffis- Sheriff

To consider, discuss, and take any necessary action to approve the purchase of two 2LT Chevy Silverado Trail Boss trucks for the Sheriff's Office; the total price will be \$139,618.20 and the funds will come out of Seizure Funds Account # 083-360-5199.

Commissioner Stringer made a motion noting the amended line item being changed to Motor Vehicle Equipment 083-360-5505; a second was made by Commissioner Hall. MOTION PASSED 4-0

**CONTRACTS/AGREEMENTS/GRANTS**

9. Gardendale Volunteer Fire Department Subrecipient Agreement, Lucy Soto- Purchasing Director, Danny Bullington- Gardendale VFD

To consider, discuss, and take any necessary action to approve the ARPA Subrecipient Agreement with Gardendale Volunteer Fire Department, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #9.pdf

A motion was made by Commissioner Simmons to approve the agenda item; Commissioner Hall seconded the motion. MOTION PASSED 4-0

10. Consultant Agreement, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding a "Contract for Services" Agreement with Marina Williams for training and consulting services, and authorize the County Judge to sign all documents associated with this agenda item.

Minutes Attachments

1. Agenda Item #10.pdf

Commissioner Simmons made a motion to approve the agenda item as presented; a second was made by Commissioner Stringer. MOTION PASSED 4-0

**AWARD OF BIDS/PROPOSALS**

11. Gardendale Volunteer Fire Department Purchases, Lucy Soto- Purchasing Director, Danny Bullington- Gardendale VFD

To consider, discuss, and take any necessary action regarding quotes for the Gardendale Volunteer Fire Department's purchase of a Brush Truck, a Pump Truck, Radios, Skid Unit, Uniforms and Supplies using ARPA funds, and authorize the County Judge to sign all documents associated with this agenda item; the purchases are being made through various Bid Cooperative Contracts.

A motion was made by Commissioner Hall to approve the agenda item as presented; Commissioner Simmons seconded the motion. MOTION PASSED 4-0

12. Courthouse Elevator Upgrade, Lucy Soto- Purchasing Director, Billy Carrigan- Building Maintenance Director

To consider, discuss, and take any necessary action regarding a quote from Otis Elevator to upgrade two Courthouse elevators, and authorize the County Judge to sign all documents associated with this agenda item; the total funding amount for this project is \$936,081.00.

Billy Carrigan addressed the court to explain the need for the upgrade of the two elevators. He stated that it presents risk problems and that most people who need them are disabled and have been called for jury duty.

Commissioner Simmons made a motion to table the item; a second was made by Commissioner Hall. MOTION PASSED 4-0

13. Vending Machine Services Bid Proposal Specifications, Lucy Soto- Purchasing Director

To consider, discuss, and take any necessary action regarding the bid proposal specifications for Vending Machine Services; the bid proposal specifications are ready to advertise and distribute to vendors upon approval by the Commissioners' Court.

John Henderson read amendments to the proposal specifications.

A motion was made by Commissioner Simmons to approve with the read aloud amendments; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

**PERSONNEL REQUESTS**

14. Justice of the Peace Personnel Requests, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the following employee transfers: Senior Deputy Clerk from Justice of the Peace #1, 001-201-5103 to Justice of the Peace #2, 001-202-5103, and Senior Deputy Clerk from Justice of the Peace #4, 001-204-5103 to Justice of the Peace #1, 001-201-5103.

Commissioner Stringer made a motion to table the item; a second was made by

Commissioner Hall. MOTION PASSED 4-0

## **CONSENT AGENDA**

### **15. Proposed Consent Agenda, Tristan Marquez- County Auditor**

To consider, discuss, and to take any necessary action regarding the following Proposed Consent Agenda:

#### **15a.) Line-Item Transfer- Planning & Development:**

To consider, discuss, and take any necessary action to approve a line-item transfer to Sales Tax Fund, Planning & Development, Departmental Furniture & Equipment, 005-025-5199, from Special Departmental Equipment, 005-025-5507 for \$5,000.00, and D.P. Equipment, 005-025-5506 for \$2,000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### **15b.) Line-Item Transfer- Purchasing:**

To consider, discuss, and take any necessary action to approve a line-item transfer to General Fund, Contract Services, Purchasing, 001-290-5309, from Full Time Salaries, Purchasing, 001-290-5103 for \$5000.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### **Minutes Attachments**

1. Agenda Item #15.pdf
2. Agenda Item 15b.pdf

A motion was made by Commissioner Hall to approve the Consent Agenda; Commissioner Simmons seconded the motion. MOTION PASSED 4-0

## **BUDGET/FINANCIAL**

### **16. Budget Amendment Request- County Court, Tristan Marquez- County Auditor**

To consider, discuss, and take any necessary action to approve a budget amendment to General Fund, County Court, Educational Travel & Expense, 001-010-5161 from Unreserved Fund Balance, 001-3310 for \$800.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### **Minutes Attachments**

1. Agenda Item #16.pdf

Commissioner Simmons made a motion to approve the item as presented; a second was made by Commissioner Hall. MOTION PASSED 4-0

### **17. Budget Amendment Request- Law Library, Tristan Marquez- County Auditor**

To consider, discuss, and take any necessary action to approve a budget amendment to Law Library Fund, Law Library, Subscriptions, 003-700-5207 from Unreserved Fund Balance, 003-3310 for \$6,500.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

#### **Minutes Attachments**

1. Agenda Item #17.pdf

A motion was made by Commissioner Hall to approve the item as presented; Commissioner Simmons seconded the motion. MOTION PASSED 4-0

### **18. Treasurer's Monthly Report, Cleopatra Callaway- County Treasurer**

To consider, discuss, and take any necessary action regarding the Ector County Monthly Treasurer's Report for January 2024, and authorize the County Judge and County Commissioners to sign all documents associated with this agenda item. In addition, it is requested that this report

be archived with the official minutes of this meeting.

Minutes Attachments

1. Agenda Item #18.pdf

Commissioner Stringer made a motion to approve the item as presented; a second was made by Commissioner Simmons. MOTION PASSED 4-0

19. Financial Reports/Statements, Tristan Marquez- County Auditor

To consider, discuss, and take any necessary action to approve the Accounts Payable Fund Requirements Report for March 12th, 2024, and review County financial statements and reports.

Minutes Attachments

1. GENERAL REPORT 03 12 24.pdf

2. TRUST 03 12 24.pdf

A motion was made by Commissioner Hall to approve the item as presented; Commissioner Stringer seconded the motion. MOTION PASSED 4-0

10:25 A.M.

Commissioner Stringer made a motion to adjourn to Executive Session; a second was made by Commissioner Simmons. MOTION PASSED 4-0

12:01 P.M.

A motion to reconvene was made by Commissioner Stringer with a second by Commissioner Hall. MOTION PASSED 4-0

**EXECUTIVE SESSION**

20. Legal Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss legal matters pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code.

Commissioner Simmons made a motion to move \$5000 from general fund to County Clerk Fee account as discussed in Executive Session; a second was made by Commissioner Hall. MOTION PASSED 4-0

21. Real Estate, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss real estate issues/transactions pursuant to Title 5, Chapter 551, Section 551.072, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

22. Personnel Matters, Shelby Rigtrup- County Judge Admin. Assistant

To consider and discuss personnel matters pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code.

**NO ACTION WAS TAKEN ON THIS ITEM**

**ADJOURN**

**Time: 12:02 P.M.**

With no further business to discuss a motion to adjourn was made by Commissioner Stringer with a second by Commissioner Simmons.

THE STATE OF TEXAS

COUNTY OF ECTOR

I, Jennifer Martin, County Clerk, do hereby attest to the accuracy of the Commissioners Court Proceedings for the Regular Commissioners' Court meeting held on the above date.

March 15, 2024 at 10:44 AM

*Jennifer Martin*

Jennifer Martin, Ector County Clerk